भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LIMITED
(भारतसरकारकाएकउपक्रम) (A Government of India Undertaking)
CIN: U51490MH1970GOI014733
शाखा कार्यालय: भव ननारायण निलयम निवास, होटल ज्योति महल के पास ,कँनवेन्ट रोड ,रायगडा - 765001
BRANCH OFFICE: BHAVAN NARAYAN NILYAM NIVAS, NEAR JYOTI MAHAL HOTEL,
CONVENT ROAD, RAYAGADA-765001, ODISHA. दूरभाष संख्याTel No: 06856-224616, फैक्स संख्या Fax No: 06856-226013, वेबसाइट Website: www.cotcorp.org.in, ईमेलE-mail – rayagada@cotcorp.com, वस्त्रमंत्रालय)भारत सरकार(Ministry of Textiles (Govt. of India), Web site : www.ministryoftextiles.gov.in

REF: CCI/RGD/PUR/36/JOB-WORK/2020-21/ **DT: 08.10.2020**

केंद्र/गोदाम में कार्य की लघु अवधि निविदा सूचना
SHORT TERM TENDER NOTICE FOR JOB WORK AT CENTRE/GODOWNS

The Cotton Corporation of India Ltd., Branch Office Rayagada invites sealed Tenders from reputed Job Work Contractors for handling various works relating to *Kapas* Passing, Marking, Weighment, Stacking & De-stacking of kapas at Main Market Yard (RMC Yard) and Fully Pressed Cotton Bales like Carrying, Stacking, De-stacking, Weighment, Sample cutting etc & for handling the miscellaneous items like Tarpaulins, Iron hoops, Grey cloth, Jute Twine and Lint boundaries in various **Godowns/Centres located at Rayagada, Gunupur, Kesinga/Karlapada,Jogimunda, Kantabanji & Bolangir etc**. Tender form along with terms & conditions can be obtained from this office on payment of Rs.112/-(including GST) for each form (Rupees one hundred twelve only) during working hours on any working day up to **14.00 hrs** on date **13.10.2020** or can be downloaded from the website and the tenderers shall have to pay Rs.112/- including GST by DD/Bank Pay Order/e-payment drawn in favour of **The Cotton Corporation of India Ltd., "payable at Rayagada"** Tender form duly completed in all aspects along with EMD of **Rs. 20,000/-** (Rupees Twenty thousand only) for each Centre/Godown (EMD Rs.20,000/- is exempted for the center where they have already submitted tender to CCI for the cotton season 2020-21 for Job work) should be submitted only in sealed cover super scribed as "Short Tender for Job Work Contract in Centres/Godowns for cotton season 2020-21." addressed to the Asst. General Manager, should reach to the above address on or before **15:00 hrs on 13.10.2020.** The sealed tenders received within the stipulated time shall be opened on the same day i.e. **16:00 hrs at 13.10.2020** in presence of the tenderers who may wish to remain present. The Tender notice is also available on websites **www.cotcorp.org.in** and **www.eprocure.gov.in**. MSE firms are exempted from tender fees and EMD on production of valid MSE certificate.

Asst. General Manager

SHORT TENDER FOR JOB WORK AT CENTERS/GODOWNS FOR COTTON SEASON 2020-21

Terms & Conditions:

1. The last date of submission of the tender to this Office is **15.00 hrs.** on **13.10.2020** The date of opening of the tender is on **13.10.2020** at **16.00 hrs.**

2. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The Job contractors should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) or Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and super scribed as Job work contract in godowns for cotton season 2020-21.

3. All columns in the tender form should be filled in clearly and legibly. Tender form found as incomplete in any respect, is liable to be rejected.

4. Contractor has to pay Rs.20000 towards E.M.D. for each Centers / Godowns (EMD Rs.20,000/-is exempted for the center where they have already submitted tender to CCI for the cotton season 2020-21 for Job work) along with the tender by way of DD/pay order/e-payment of any nationalized/scheduled bank drawn in favour of The Cotton Corporation of India Ltd, Payable at Rayagada MSE firms are exempted from EMD on production of valid MSE certificate No interest will be paid on EMD and EMD will be refunded after satisfactory completion of work end of the season.

5. The Contractor shall abide by all terms & conditions prescribed by the Cotton Corporation of India Ltd. The Contractor also agree to abide by all Rules, Acts, Provisions for employing labourers to do the work related to FP bales as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto.

6. The applicant must have P.F Code No, PAN No and GST No. The certified copies of all the Certificates must be attached with Technical Bid.

7. The Contractor has to submit the certified copy of the Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of non-payment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Dept. In case of non-compliance of above formalities deduction of of P.F. will be made from the bills and security deposit as per prevalent rules of P.F. Dept.

8. The rates once finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act and contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed.

9. Other things being equal and meeting the requirements of the Corporation, preference will be given to tenderer who has quoted the lowest Job work rates. However, rates shall not be the sole criteria for appointment of contractors and other factors like quality of work by the contractor and past performance etc., shall also be considered.

10. Corporation will consider appointing such contractors those who have required infrastructure.

11. The Bills accompanied with all supporting documents, P.F. Challan etc, duly acknowledged by Center In Charge should be submitted to B.O. 10% deduction will be made from bills submitted by the Job work contractor as security deposit which

will be released at the end of the season on satisfactory completion of work by Job work contractor. However no interest will be paid on such security deposit. Satisfactory completion certificate to be obtained from concerned Center In Charge.

12. The payment will be made through e-payment (RTGS/NEFT etc.)

13. The rates once finalized shall be valid till **30th September'2021** and may be extended by the corporation for a further period if necessary and if mutually agreed.

14. The weighment of kapas purchased by Corporation at the center is expected to be completed on the same day by contractor. In case weighment is delayed the loss to corporation due to such delay in weighment will be recovered from the contractor.

15. The Job work contractor shall compensate the corporation in the event of any delay in work on account of insufficient number of labourers supplied by the contractor. In this regard, the decision of the Godown-in-charge shall be final & binding on the contractor.

16. In case of any dispute on any terms interpretation etc. the decision of the Branch Manager Rayagada shall be final and binding on both the parties.

17. The rates quoted by the party should inclusive of all but excluding GST.

18. All statutory deductions such as Income Tax, Surcharges etc., will be deducted from the bills at the prevailing rates as per Income Tax Act 1961 under Section 194(C).

19. The contractor will ensure proper safety of the goods/stock of Corporation. The contractor shall undertake to compensate the corporation for any loss arising out of willful act of the contractor / labours or cause any kind of damage to the corporation's property. Also, Contractor will be penalized for any kind of mishandling of Corporation's stock (kapas, F.P. bales etc.) resulting in damage to quality/packing as determined by the Corporation.

20. The contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

21. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the contractor.

22. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the contractor shall produce the same to their best satisfaction.

23. The Job Work Contractor will raise bill and forward it through concerned Godown Incharge to Branch Office on fortnightly basis.

24. The Loss sustained by the Corporation due to the negligence / non supply of labour by the concerned contractor, Corporation shall be liable to carry the work through other contractor and loss if any suffered by the Corporation shall be recovered from the bills / EMD's / Security Deposits of original contractor.

25. The job Contractor shall charge the same rate as finalized in tender for loading of bales from cotton buyers to whom the cotton bales were sold by CCI at the time of loading of bales. The Job Contractor has no right to enhance the said rates under any circumstances

26. Eligibility criteria for qualify :-

i) The tenderer must enclose demand draft of requisite amount of EMD and tender fees.
ii) The tenderer must have Provident fund Number allotted by P.F. department.
iii) The tenderer must have PAN allotted by Income tax department.
iv) The tenderer must have GST No.

27. The names of the proposed godowns are as under: All Godown **(CWC, OSWC, RMC, Co-op. Private etc.)** hired by CCI in jurisdiction of that particular Center.

28. Corporation reserves its right to engage any number of contractors in one / all the Godowns depending upon the volume of work.

29. The successful contractor will have to enter into a contract before start of the work.

30. If any dispute arises this contract will have jurisdiction of Rayagada only.

31. Dispute, if any arises out of the contract will be referred to an Arbitrator (not an employee of the corporation) whose appointment shall be made by the Branch Manager, Rayagada and the decision of the arbitrator will be binding on both the parties. The dispute shall be governed by Arbitration and conciliation Act 1996.

32. Mere submission of the tender form does not entitle any Job contractor to be engaged by the Corporation. The Corporation reserves the right to accept or reject any tender without assigning any reason thereof. The Corporation is not bound to allocate minimum work to the tenderer.

33. In case the tendrer has any query about the tender/bid terms and conditions and/or tender/bid process, he may seek clarification from the Branch office Rayagada. Further, in case tender/bid is rejected tenderer may seek the reasons for rejection from Branch Office Rayagada.

Seal & Signature of the Job Contractor.

DECLARATION

I/We hereby confirm that the above clauses have been read and noted and we agree to abide by all the above Terms and Conditions.

Place: Signature:_____
Date:

Name & Seal of the
contractor:_____
Address Stamp

Witness:

Name & Address
(1)_____
_____
_____
_____ (Signature)

(2)_____
_____
_____
_____ (Signature)

Checklist for Tenderers:

1).The tenderer must enclose demand draft of requisite amount of Rs.20000/-.

2).The tenderer must have Provident fund Number allotted by P.F. department.

3). Xerox copy of PAN No (Name of job contractor/firm and name on PAN should match)

4) Xerox copy of GST No (Name of job contractor/firm and name on GST should match)

BID-I (Technical)

THE COTTON CORPORATION OF INDIA LTD.,
BRANCH OFFICE: RAYAGADA.

TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2020-21

Tender form No. : _____ Tender form fees: Rs.112/- Including GST

Tender form Date: _____ (Rupees One Hundred and twelve only)

Last date for issue of Tender : 13.10.2020 up to 14.00 Hours
Last date for submission of Tender : 13.10.2020 up to 15.00 Hours.

Technical bid for Job work at Godown for Cotton Season 2020-21

1	Name of Job contractor	
2	Father's Name (if individual)	
3	Full postal address for communication with email id and tel. no.	
4	Name of godown/ godowns for which tender Is submitted	
5	Details of EMD : (EMD of Rs_____for each Godown premises)	DD No.----------Date---------- Amount_____ Bank_____
6	Details of tender form fee : (if downloaded)	DD No.----------Date---------- Amount_____ Bank_____
7	Details of Provident Fund code No. : _____ (Copy of certificate from Competent Authority to be submitted)	
8	Income Tax PAN No. :_____ (Xerox copy to be submitted	
9	GST Registration No. (Xerox copy to be submitted) :_____	
10	Permanent Address with Tel. No.	
11	Whether the contractor is registered as MSME (if Yes, Pls. attach concerned valid certificate)	YES / NO
12	If MSME under SC/ ST category (if Yes, Pls. attach concerned valid certificate)	YES / NO
13	If MSME is under women entrepreneur category (if Yes, Pls. attach concerned valid certificate)	YES / NO
14	Whether the contractor is under Startup category. (if Yes, Pls. attach concerned valid certificate)	YES / NO
15	Details of Bank Account Name of Account holder: Account No. Name of the Bank Bank Branch name & IFSC Code No	_____ _____ _____ _____

BID-II (Financial)

THE COTTON CORPORATION OF INDIA LTD. BO. RAYAGADA.

TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2020-21

Name of the Contractor:_____.

Name of the Center/ Godown: **Rayagada/**CWC/OSWC/RMC/Coop./Pvt. Godowns at **Kotpad (Koraput)**

1.	Description of work	Unit	Quoted Rate per unit In Rs. (Excluding GST)	Weightage for each work
(i)	Rolling of bales at the time of receipt/ delivery	Per bale		20
(ii)	Bales stacking charges	Per bale		20
(iii)	Bales de-stacking charges	Per bale		20
(iv)	Bales weighment charges	Per bale		1
(v)	Sample cutting charges	Per bale		20
(vi)	Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ de-stacking and loading of tarpaulins in to truck or trolley (including rolling)	Per Tarpaulin		2
(vii)	Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)	Per bale		3
(viii)	Loading charges for FP Bales to Container/Truck	Per bale		6
(ix)	Unloading charges for FP Bales to Container/Truck	Per bale		5
(x)	Unloading from truck or trolley and stacking of Iron Hoops/ destacking and loading of iron hoops in to truck or trolley.	Per Bundle		3

Note: In case of point No. IV, if the bales are weighed in weighbridge then the bale weighment charges will not be given.

L1 will be decided on the basis of weighted average of all the above rates. Sample cutting chargeswill be calculated per bale assuming 2 samples per lot i.e. (Rate per bale x 2 /100).

I agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I shall sign the written agreement for execution of all job work assigned to me by the Corporation.

Date:
Place:

Signature _____
Name of the Contractor _____
Phone No. _____
Address Stamp _____

BID-II (Financial)

THE COTTON CORPORATION OF INDIA LTD. BO. RAYAGADA.

TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2020-21

Name of the Contractor:_____.

Name of the Center/Godown: Kantabanji/Khariar Road/CWC/OSWC/RMC/Coop./Pvt. Godowns **at Dumerpani (Dist: Nuapada)**

1.	Description of work	Unit	Quoted Rate per unit In Rs. (Excluding GST)	Weightage for each work
(i)	Rolling of bales at the time of receipt/ delivery	Per bale		20
(ii)	Bales stacking charges	Per bale		20
(iii)	Bales de-stacking charges	Per bale		20
(iv)	Bales weighment charges	Per bale		1
(v)	Sample cutting charges	Per bale		20
(vi)	Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ de-stacking and loading of tarpaulins in to truck or trolley (including rolling)	Per Tarpaulin		2
(vii)	Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)	Per bale		3
(viii)	Loading charges for FP Bales to Container/Truck	Per bale		6
(ix)	Unloading charges for FP Bales to Container/Truck	Per bale		5
(x)	Unloading from truck or trolley and stacking of Iron Hoops/ destacking and loading of iron hoops in to truck or trolley.	Per Bundle		3

Note: In case of point No. IV, if the bales are weighed in weighbridge then the bale weighment charges will not be given.

L1 will be decided on the basis of weighted average of all the above rates. Sample cutting chargeswill be calculated per bale assuming 2 samples per lot i.e. (Rate per bale x 2 /100).

I agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I shall sign the written agreement for execution of all job work assigned to me by the Corporation.

Date:
Place:

Signature _____
Name of the Contractor _____
Phone No. _____
Address Stamp _____

BID-II (Financial)

THE COTTON CORPORATION OF INDIA LTD. BO. RAYAGADA.

TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2020-21

Name of the Contractor:_____.

Name of the Center/ Godown: **Balangir/Birmaharajpur**/CWC/OSWC/RMC/Coop./Pvt. Godowns at **S.Rampur (Dist: Sonepur) & Mahadevpali (Dist: Sonepur)**

1.	Description of work	Unit	Quoted Rate per unit In Rs. (Excluding GST)		Weightage for each work
			S.Rampur	Mahadev pali	
(i)	Rolling of bales at the time of receipt/ delivery	Per bale			20
(ii)	Bales stacking charges	Per bale			20
(iii)	Bales de-stacking charges	Per bale			20
(iv)	Bales weighment charges	Per bale			1
(v)	Sample cutting charges	Per bale			20
(vi)	Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ de-stacking and loading of tarpaulins in to truck or trolley (including rolling)	Per Tarpaulin			2
(vii)	Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)	Per bale			3
(viii)	Loading charges for FP Bales to Container/Truck	Per bale			6
(ix)	Unloading charges for FP Bales to Container/Truck	Per bale			5
(x)	Unloading from truck or trolley and stacking of Iron Hoops/ destacking and loading of iron hoops in to truck or trolley.	Per Bundle			3

Note: In case of point No. IV, if the bales are weighed in weighbridge then the bale weighment charges will not be given.

L1 will be decided on the basis of weighted average of all the above rates. Sample cutting chargeswill be calculated per bale assuming 2 samples per lot i.e. (Rate per bale x 2 /100).

I agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I shall sign the written agreement for execution of all job work assigned to me by the Corporation.

Date:
Place:

Signature _____
Name of the Contractor _____
Phone No. _____
Address Stamp _____

BID-II (Financial)

THE COTTON CORPORATION OF INDIA LTD. BO. RAYAGADA.

TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2020-21

Name of the Contractor:_____

Name of the Center/ Godown: **Kesinga/Karlapada/Uchhala**/CWC/OSWC/RMC/Coop./Pvt. Godowns at **Titlagarh, Jaipatna, Umerkote & Raighar**

1.	Description of work	Unit	Quoted Rate per unit In Rs. (Excluding GST)				Weightage for each work
			Titlagarh	Jaipatna	Umer kote	Raighar	
(i)	Rolling of bales at the time of receipt/ delivery	Per bale					20
(ii)	Bales stacking charges	Per bale					20
(iii)	Bales de-stacking charges	Per bale					20
(iv)	Bales weighment charges	Per bale					1
(v)	Sample cutting charges	Per bale					20
(vi)	Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ de-stacking and loading of tarpaulins in to truck or trolley (including rolling)	Per Tarpaulin					2
(vii)	Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)	Per bale					3
(viii)	Loading charges for FP Bales to Container/Truck	Per bale					6
(ix)	Unloading charges for FP Bales to Container/Truck	Per bale					5
(x)	Unloading from truck or trolley and stacking of Iron Hoops/ destacking and loading of iron hoops in to truck or trolley.	Per Bundle					3

Note: In case of point No. IV, if the bales are weighed in weighbridge then the bale weighment charges will not be given.

L1 will be decided on the basis of weighted average of all the above rates. Sample cutting chargeswill be calculated per bale assuming 2 samples per lot i.e. (Rate per bale x 2 /100).

I agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I shall sign the written agreement for execution of all job work assigned to me by the Corporation.

Date:
Place:

Signature _____
Name of the Contractor _____
Phone No. _____
Address Stamp _____